

**NOTICE OF MEETING**  
**CREEK COUNTY RURAL WATER DISTRICT #7, MOUNDS, OKLAHOMA**

Board of Directors

Regular Meeting

Date: Monday, September 19, 2016

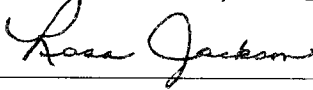
Time: 6:30 p.m.

Place: Water District Office

1117 Commercial Avenue, Mounds

Posted in District Office at 4:00 p.m. on Friday, September 16, 2016

Signed: \_\_\_\_\_



**AGENDA**

1. Call to order
2. Pledge of Allegiance
3. Invocation
4. Roll Call by Clerk; declaration of a quorum present.
5. Discuss and consider approval of the minutes of the August 22, 2016, regularly scheduled meeting
6. Hear discussion from people in attendance  
Mike Mason – request to redeem the forfeited benefit unit for Account 552
7. Discuss financial report
8. Discuss maintenance report
9. Discuss and consider approval of Mike Mason’s request to redeem the forfeited benefit unit for Account 552
10. Discuss and consider approval of Adjustment given to Lea Clark for a water leak (Account 169)
11. Discuss and consider approval of Transfer of benefit unit from Roger Hardesty to Joe Carner and the relocation of the benefit unit – Sale of benefit unit only; Account 772
12. Discuss and consider approval of Transfer of benefit unit from Roger Hardesty to Joe Carner and the relocation of the benefit unit – Sale of benefit unit only; Account 768
13. Discuss and consider approval of Transfer of benefit unit from Roger Hardesty to Joe Carner and the relocation of the benefit unit – Sale of benefit unit only; Account 777
14. Discuss and consider approval of Transfer of benefit unit from Adonai Properties LLC to Muscogee (Creek) Nation Housing Division – Sale of property; Account 1050
15. Discuss and consider approval of Transfer of benefit unit from Mark or Catherine Seim to Erica Dorwart – Sale of property; Account 946
16. Discuss and consider approval of Transfer of benefit unit from Joe Reynolds to Tahir Hassan – Sale of property; Account 120
17. Discuss and consider approval of Transfer of benefit unit from Wholesale Petroleum Property to Tahir Hassan – Sale of property; Account 136
18. Discuss Status of Policies and Procedures Manual
19. Discuss and consider approval of Employee evaluations and template/action plan
20. Discuss and consider approval of Documentation of job task per employee
21. Hear reports from officers, boards, employees or committees  
Account Receivable Charge List Allocation Recap Report – August 2016  
Accounts Receivable Billing Audit Recap Report – August 2016  
Accounts Receivable Aging Report Recap – August 2016  
Board Recap Report – August 2016  
Water Loss Statements  
Monthly Operating Statement  
Monthly Operating Statement Summary  
Usage Recap Report – August 2016  
Summary of employees’ overtime  
Report on remaining vacation time and the scheduling thereof  
Water testing results
22. Discuss and consider approval of any new business
23. Discuss and consider payment of bills.
24. Adjournment