

NOTICE OF MEETING
CREEK COUNTY RURAL WATER DISTRICT #7, MOUNDS, OKLAHOMA

Board of Directors

Regular Meeting

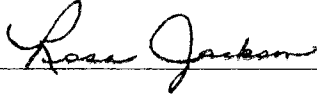
Date: Monday, August 22, 2016

Time: 6:30 p.m.

**Place: Water District Office
1117 Commercial Avenue, Mounds**

Posted in District Office at 4:00 p.m. on Friday, August 19, 2016

Signed: _____



AGENDA

1. Call to order
2. Pledge of Allegiance
3. Invocation
4. Roll Call by Clerk; declaration of a quorum present.
5. Discuss and consider approval of the minutes of the July 18, 2016, regularly scheduled meeting
6. Discuss and consider approval of the minutes of the July 25, 2016, special meeting
7. Hear discussion from people in attendance
David Jackson – request to redeem forfeited benefit unit for 1213 Russell Avenue (Account 350)
8. Discuss financial report
9. Discuss maintenance report
10. Discuss and consider approval of Acceptance of Cecil Kimberling’s resignation from the Board of Directors dated July 24, 2016
11. Discuss and consider approval of Appointing Lee Swigert to the Board of Directors to fulfill the remainder of term for the seat vacated by Cecil Kimberling
12. Administer Loyalty Oath, Oath of Office and Pledge to Attend Training to Lee Swigert
13. Discuss and consider approval of Election of Board Members to positions on the Board
14. Discuss and consider approval of Executive of American Heritage documents to add Lee Swigert to the District’s accounts
15. Discuss and consider approval of David Jackson’s request to redeem the forfeited benefit unit for Account 350
16. Discuss and consider approval of Transfer of benefit unit from Robbin Alcorn to Luke Hackler – Sale of property; Account 610
17. Discuss and consider approval of Transfer of benefit unit from Stoney Cochrane to Michelle Tiger – Sale of property; Account 411
18. Discuss and consider approval of Transfer of benefit unit from Krista M Reskovac to Joel William Rossow – Sale of property; Account 410
19. Discuss and consider approval of Transfer of benefit unit from Dan Miller to Alexander T Allen – Sale of property; Account 214
20. Discuss and consider approval of Transfer of benefit unit from Marsha (Ragland) Ford to Thomas and Lori Bembenek – Sale of property; Account 918
21. Discuss and consider approval of Bad debt write-off on Account 384
22. Discuss and consider approval of Hiring of additional office help
23. Discuss and consider approval of Increasing water district rates and/or fees to offset rising costs and to insure adequate funding for the DWSRF loan payments
24. Discuss and consider approval of Policies and Procedures Manual
25. Discuss and consider approval of Employee evaluations and template/action plan
26. Discuss and consider approval of Documentation of job task per employee
27. Discuss and consider approval of Hours of operation of District
28. Discuss and consider approval of Adjourning to executive session pursuant to O.S. Title 25, Section 307(B)(3) for the purpose of discussing the acquisition and/or disposal of real estate
29. Discuss and consider approval of Any action to be taken as a result of the Executive Session
30. Hear reports from officers, boards, employees or committees
Account Receivable Charge List Allocation Recap Report – July 2016
Accounts Receivable Billing Audit Recap Report – July 2016
Accounts Receivable Aging Report Recap – July 2016
Board Recap Report – July 2016
Water Loss Statements
Monthly Operating Statement
Monthly Operating Statement Summary
Usage Recap Report – July 2016
Summary of employees’ overtime
Report on remaining vacation time and the scheduling thereof
Water testing results
31. Discuss and consider approval of any new business
32. Discuss and consider payment of bills.
33. Adjournment