

**.NOTICE OF MEETING  
CREEK COUNTY RURAL WATER DISTRICT #7, MOUNDS, OKLAHOMA  
Board of Directors  
Regular Meeting**

Date: Monday, December 18, 2023 Time: 6:30 p.m.  
Place: Water District Office  
1117 Commercial Avenue, Mounds

Posted in District Office at 4:00 p.m. on Friday, December 15, 2023

Signed:



**AGENDA**

1. Call to order
2. Pledge of Allegiance
3. Invocation
4. Roll Call by Clerk: Declaration of a quorum present
5. Discuss and consider approval of the Minutes of the November 20, 2023 Regular Meeting.
6. Administering the Oath of Office, Loyalty Oath and the Pledge to Attend Training to the newly appointed Board Member, Shirley "Jeannie" Smith, and assign Treasury position.
7. Discuss financial report
8. Discuss maintenance report
9. Discuss and consider approval of protocol for Mounds Fire Dept for water usage
10. Discuss and consider approval of review of customer who possibly has multiple connections to one tap Acct #872
11. Discuss and consider approval of removing late fees and/or tamper fees for Southfield Mobile Park.
12. Discuss and consider approval of removing late fees #712/ #713/ #799 in the amount of \$13.35, customer states mailed before due date.
13. Discuss and consider approval of reviewing quotes and/or providing health insurance to full time employees
14. Discuss and consider approval of quotes for new RWD building.
15. Discuss and consider approval of no longer needing Rosa Jackson part time/as needed effective Jan 2024
16. Discuss and consider approval of review of mowing expectations.
17. Discuss and consider approval of installing blow offs at several locations
18. Discuss and consider approval of Report on Reassignment of benefit units, forfeitures and leak adjustments.
19. Account Receivable Charge List Allocation Recap Report
20. Review minimum billing of accounts
  - Report on Reassignment of benefit units
  - Accounts Receivable Billing Audit Recap Report
  - Accounts Receivable Aging Recap Report
  - Board Recap Report
  - Monthly Operating Statement
  - Monthly Operating Statement Summary
  - Usage Recap Report
21. Hear unscheduled public appearances
22. Discuss and consider approval of payment of bills
23. Discuss and consider approval of any new business
24. Adjournment